SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

SURAT PANDEY DEGREE COLLEGE

CHETNA, BESIDES NH 75 GARHWA REHLA ROAD
822114
www.spdcollege.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Surat Pandey degree College, Garhwa is a permanent affiliated unit of Nilamber -Pitamber University, Medininagar. It was established in1983 by a social worker Er. Yugal Kishor Pandey in memory of his father and also social worker Sri Surat Pandey Ji, to impart quality higher education primarily to the most neglected and underprivileged youth. It is located in a rural area of Chetna village at Garhwa district of Jharkhand state. It is a co-educational institution. The college pursues Undergraduate Level Degree programme and offers opportunity of higher learning to empower young boys and girls of all communities. The college follows the principle of inclusiveness and hence admits all types of students irrespective of their caste, creed, gender and economic disparities. College was accredited in 2016 by NAAC with grade 'C' .The college has its constantly ascending towards the actualization of its goal to be a centre of excellence. The college has qualified and dedicated faculty, good infrastructure, well equipped laboratories, sports facilities, Canteen for students at very subsidized price, medical facilities in sick room, Wi-Fi enabled campus, ICT enabled classrooms, Solar powered green energy connections in office and classrooms, library with free- access book hiring facilities and e-books and journals under the registration of INFLIBNET-N-LIST programme.

The college has 18 departments under Science, Arts and Commerce discipline and each department runs Honours level undergraduate programmes in regular day mode. The college has also IGNOU study centre within the campus and it provides academic councellors for the UG and PG programmes. College has also NCC centre since 2019 and exhibiting excellent services for community extension. NSS unit of the college has also providing extension and outreach services for communities and nearby areas. The college has since its establishment adherence to relentless effort to educate and empower under privileged boys and girls and focusing on their holistic developments and preparing them to face the dynamic world.

Vision

We endeavour our educational apostle to bring about the kingdom by creating a humane and just social order. Our educational apostle aims at a humane society free from prejudices, superstitions and discriminations based on sex, religion, caste, creed or economic status leading to concern of the underprivileged section of our society. To implement this vision the institution accepts the collaboration of supportive and inspiring management a dedicated and unified staff concern parents and valued assistance of the students both past and present of neighbouring community and government authorities as well as all the stakeholders.

Mission

Surat Pandey Degree College was established with primary purpose of providing young boys and girls of this area. The opportunity of higher learning offered in a spirit and atmosphere of simplicity, sincerity, concern and faith. The college stives to attain the following objectives:

1. To offer student a mileaue conductive to their integral development in which they will find respect for desirable personal and social values of life.

2.   To train students to become capable and responsible students by ensuring competance and promoting excellence.

3.   To foster and promote the ideas of unity in diversity, peace and justice among students who hail from all sections of Indian Society.

4.   To strive for academic excellence and ensure hollistic development of individual personality.

5.   To promote multidisciplinary and skill oriented learning.

6. To ensure management of the local ecosystem to preserve the environment.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1.   Surat Pandey Degree College with natural ambience for learning with forty years of existence has created a transformative influence on the social life of neighbouring society.

2.   The college develops and deploys action plan for effective implementation of the curriculum.

3.   To supplement the curriculum and ensure academic progress. The institution has incorporated value added courses as per the framework of National Educational Policy, 2020.

4.   The college focuses on student centric pedagogy with experimental and participative learning and problem solving methodology effective use of Information and communicative technology (ICT) tools with enhanced learning experiences.

5.   The Institution has commited faculty dedicated towards career advancement and Faculty development programmes.

6.   Many faculty members contribute to the board of studies of the parent University.

7. The College has a consistent record of student's good performance at the University examinations.

8.   The institution has library with subscription to INFLIBNET- N-List e - library.

9. The institution has initiative for capacity building and skill development.

10. The institution has NCC unit for career building initiatives of the students.

11.   The IGNOU study centre located within the campus.

12.   The Institution has NSS unit sponsored by Parent University, NSS unit inculcates social responsibilities and service schemes in neighbouring areas.

13.   The institution takes initiatives in creating and preserving green and clean camus.

14.   IQAC of the college plays a significant role in institution analysing quality assurance, strategies and processes.

Institutional Weakness

- Situatedness of the institution just close to urban areas of the town of the Garhwa district restricts it to further aquisitions of land.
- Recruitment of permanent faculty due to lack of sufficient funds for salary and aid from the goverment.
- Skewed student distribution in few subjects due to higher demand leads to an imbalanced teacher-student ratio in those subjects.

Institutional Opportunity

- Research and collaboration in the field of Gender, to foster a spirit of equity and inclusiveness.
- Start new skill oriented and vocational courses to supplement focus on employability and develop holistic individuals.
- Expanding the range of extension and outreach activities in peripheral areas and among disadvantaged groups.
- Facilitating students and faculty exchange programmes for strengthening core competencies.
- Functioning of Language Lab and expanding its applicability to vernacular, other Indian languages and foreign languages.
- Promoting health and fitness through multifarious sports activities and incorporating Yoga and wellness in the curriculum.
- Sensitizing and preparing students for entrepreneurship and job oriented competitive examinations.
- Expanding e-governance to multiple areas of operation.
- To enhance institutional visibility at national and international level through outcome-based education and sustenance of quality in every sphere.
- Amplifying research and innovation by setting up start up incubation centres and greater industry academic linkages.

Institutional Challenge

- Minimal academic flexibility in curriculum designing and examination schedule planning.
- Paucity and uneven distribution of time in completion of syllabus due to delayed sessions of the parent University.
- Need for industry collaboration to create internships and on-job training for students.
- Enhancing job opportunities through in-campus placements and increase employability potential of the students.
- Delay in sanctioning permanent teaching and non-teaching positions by the government is adding a burden to the institution.
- Underprivileged background of many students and lack of basic knowledge at school level in some

subjects create challenge in their progression.
- Improving communication and employability skills of students to make them suitable for present day industry requirement.
- Networking and strengthening relationship with stakeholders and alumni.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Surat Pandey Degree College is an affiliated College which depends on the larger body viz Nilamber -Pitamber University for legitimizing its academic and administrative process. The College strictly adheres to the curriculum setup by its parent University. It operationalizes the Curriculum within the limitations and uses its resource potential to the maximum to benefit its stakeholders. The College website showcases the programs offered. The College offers a wide range of options including those related to skill enhancement as well as value added courses. Most of the courses offered are in tune with emerging national and global trends. The feedback system of the College ensures involvement of the stakeholders in academic and general aura of the College.

Effective curriculum planning and delivery:

The College offers a wide range of programs options that are carefully etched out through a **Master Timetable** created by the Management and shared and followed by all departments. The **Academic Calendar** of the institute is prepared by the principal at the beginning of each academic session.

The institution follows a process of robust documentation wherein all information, process and outcomes are carefully substantiated. **Monthly Performance Reports (MPR)** are collected from different departments. **Student Teachers informal interactions** augment an already robust feedback system. The **web site** of the College regularly updated students and visitors to the campus of any new development. Each department also regularly updates its **Departmental Notice board** to give its students subject-specific information.

Teaching-learning and Evaluation

The institution that follows the CBCS curriculum designed by the parent University sets and follows its own timeline for internal academic assessment. Class tests, assignments, mid Semester and tutorials are a continuous process to enhance the quality of teaching learning process. Departments maintain the record of the meetings, attendance, time table, distribution of syllabus, classes, assignments, curriculum-based seminars and workshops, , mid Sem as well as end semester examinations, projects, presentations. field trips etc**.**

Internal Academic Audits are conducted twice a year to ensure proper documentation and maintenance of all records. The Faculty Performance is evaluated through **Annual Appraisal Report.**

College strictly adheres to the academic calendar of the parent body for conduct of End Semester Examinations, Practical and Viva Voce . Apart from that the College also have its own Academic calendar for begining of the session and mid semester examinations and other practices that college has planed during the year.College

also follows and maintains a practice of Continuous Internal Evaluation for upkeeping and monitoring the academic standards of the institution. Mid Semester Examinations are conducted internally the marks of which are sent to the parent University to be added with the End Semester score for final grading and result. Dates of Mid Sem exams are announced by the examination Department in consultation with Principal well in advance and all Departments adhere to the same dates to conduct tests either offline or Online (during Covid). The College has allocated special classes
for Tutorials and Remedial in the Master Timetable so as to supplement the process of Continuous Internal Evaluation. Along with tests, assignments and project work is given to the students by individual Departments as per the convenience and completion of the syllabi for improving academic standards.

Research, Innovations and Extension

The College has a vision on research innovation and extension activities that exemplifies its growth trajectory. An ecosystem for innovation and initiatives for creation and transfer of knowledge are its basic goals. 4 faculty members of the college has completed Ph.D work during the last five years. College promotes and encourage its faculty members to engage in Resarch work. Innovation in the teaching learning process has been adpted. there are 6 teaching staff are persuing ph. D programme under the Nilamber-pitamber University, and Ramchandra chandravanshi University, Bishrampur.

Infrastructure and Learning Resources

The Institution has adequate infrastructure and physical facilities for teaching-learning and is continuously expanding its resources to enrich and enhance the academic experience of its stakeholders. The academic building of the College has 2 blocks. in Block one science departments and 10 class rooms exist. In Block 2 Arts and Commerce Dapartments with 10 class rooms exist. There are three smart class in block 2. seminar Hall, Confrence hall Yoga hall, and tutorial clas room also exist in block 2. Student-Computer ratio in the institution is approximately 100:1. Other support facilities for staff and students include printers, reprography machines, a ramp and wheelchair for Divyangjan, first aid facilities, Sick and health room, seperate Toilets for boys and girls, water purifiers, drinking water points, fire extinguishers, students' common area, staff rooms, utility centre, canteen, generator, playground for sports training, indoor and outdoor games. There are 16 CCTV surveillance cameras installed at key locations to ensure security of the campus. The College library is fully automated with LMSwith a repository of 8000 books, 01 reading rooms with and an e-library browsing centre with Wi-Fi for access to e-resources available under digital initiatives of MoE like SWAYAM, MOOCs, ePG Pathshala etc. The institution has subscription for e-journals and provides remote access to e- resources under e-ShodhSindhu N-LIST. Average per day library usage is 12.79 over the last one year.There is sufficient bandwidth of internet connection for academic and administrative use.

Student Support and Progression

The institution is dedicated to the cause of empowering youth by providing them education and supporting them in every possible way to nurture their personalities. The institution has always aimed to make education and opportunities accessible to all, irrespective of the socio-economic background of the diverse group of students. There are facilities of free ships and scholarships in the college. Capacity building and skills enhancement initiatives like Soft Skills, language and communication skills, life skills, ICT/Computing skills were taken by the institution. 20% students have benefitted from career counselling programs/guidance for

competitive exams. The institution has a transparent mechanism for timely redressal of their grievances through neutral andunbiased way by the grievance redressal committeeand omdusman. Alumni Association has been developed using web based portal of the college. The institution strongly believes in the holistic development of students and therefore provides every possible support and designs and organizes events and programs for all students with different interests and talents to build their capacity, equip them with skills and enhance their employability.

Governance, Leadership and Management

Efficient governance, visionary leadership and decentralized management are the hallmarks of this instutution. With the Governing Body at the helm of affairs all major academic and administrative decisions are taken by the Principal and disseminated by the various Committees. Effective deployment of fund and optimal use of resource for institutional development and upgradation is manifested through an Institutional Development Plan. The College is financed from state government in form of grant in aid and student fees. Welfare schemes for teaching and non-teaching staff include short term interest free loan.The College conducts statutory external Financial Audit and internal financial reviews by the Bursar. e-Governance is implemented in Admission and Library. Accounts are maintained in ledger. Internal Quality Assurance Cell (IQAC) spearheads quality assurance initiatives by conducting biannual Internal Academic Audit., AQAR sbmission to NAAC and conducts regular meetings. The College has participated in NIRF 2023.

Institutional Values and Best Practices

The College is committed to creating global citizens through a holistic educational process, grounded in ethical values monitored and enriched through quality assurance and sustenance. The spirit of nationalism is fostered through celebrating festivals of national and international significance. Preservation of the environment has been the best practice of this institution. Initiation of Green Audit has promoted conservation within the College campus. In the last 5 years nearly 1000 students of Eco Club, were sensitized. Regular plantation drives resulted an addition of ornamental plants and woody trees. The institution has built 3 rainwater harvesting pits, conserves its waterbodies. The College is committed to conserve energy and minimize pollution. Saplings are gifted to all dignitaries visiting the campus. Institutional distinctiveness of empowering underprivileged young women is achieved by various curricular and extracurricular activities including seminars, webinars, hand- on-training and workshops. Ethics classes go hand in hand with skill development trainings to give wings to young women. The College has extended its support to the community by organising Camps. awareness drives and enrichment programmes of NSS and NCC sensitizing the community. In this way the college adopts strategies to realize its vision of value based higher education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	SURAT PANDEY DEGREE COLLEGE
Address	Chetna, besides NH 75 Garhwa Rehla Road
City	Garhwa
State	Jharkhand
Pin	822114
Website	www.spdcollege.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	Niklesh Choubey	06561-222829	7004001503	-	spdc.npu2015@gmail.com
IQAC / CIQA coordinator	Himanshu Bhushan Jaruhar	06561-222329	8102496280	-	jaruhar.botany20899@gmail.com

Status of the Institution	
Institution Status	Private and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Jharkhand	Nilamber-Pitamber University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-03-2006	View Document
12B of UGC	31-03-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Chetna, besides NH 75 Garhwa Rehla Road	Rural	5.1	1235

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted

UG	BA,Economics,Hons	48	Intermediate	English + Hindi	100	33
UG	BA,English, Hons	48	Intermediate	English	100	50
UG	BA,Geography,Hons	48	Intermediate	English + Hindi	250	216
UG	BA,Hindi,Hons	48	Intermediate	Hindi	200	175
UG	BA,History, Hons	48	Intermediate	English + Hindi	350	268
UG	BSc,Botany, Hons	48	Intermediate	English + Hindi	30	7
UG	BSc,Chemistry,Hons	48	Intermediate	English + Hindi	30	17
UG	BSc,Physics, Hons	48	Intermediate	English + Hindi	30	11
UG	BSc,Mathematics,Hons	48	Intermediate	English + Hindi	50	38
UG	BSc,Geology ,Hons	48	Intermediate	English + Hindi	30	6
UG	BA,Political Science,Hons	48	Intermediate	English + Hindi	150	120
UG	BA,Philosophy,Hons	48	Intermediate	English + Hindi	30	8
UG	BA,Urdu,Hons	48	Intermediate	English + Hindi	150	28
UG	BA,Psychology,Hons	48	Intermediate	English + Hindi	50	48
UG	BA,Sanskrit, Hons	48	Intermediate	English + Hindi	50	7
UG	BA,Sociology,Hons	48	Intermediate	English + Hindi	50	28
UG	BSc,Zoology ,Hons	48	Intermediate	English + Hindi	100	69
UG	BCom,Commerce,Hons	48	Intermediate	English + Hindi	100	52

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				53			
Recruited	0	0	0	0	0	0	0	0	26	8	0	34
Yet to Recruit	0				0				19			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				2			
Recruited	0	0	0	0	0	0	0	0	2	0	0	2
Yet to Recruit	0				0				0			

	Non-Teaching Staff			
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				32
Recruited	25	4	0	29
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	1	0	9
M.Phil.	0	0	0	0	0	0	1	0	0	1
PG	0	0	0	0	0	0	18	7	0	25
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	1	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	823	0	0	0	823
	Female	352	0	0	0	352
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	36	133	46	158
	Female	17	53	36	73
	Others	0	0	0	0
ST	Male	48	117	46	120
	Female	17	44	43	62
	Others	0	0	0	0
OBC	Male	302	554	376	460
	Female	99	203	231	187
	Others	0	0	0	0
General	Male	108	191	161	84
	Female	43	63	55	30
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		670	1358	994	1174

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The College envisions to transform itself into a holistic multidisciplinary/ interdisciplinary institution. • In order to develop the all-round capacities of the students, the College has included

	multidisciplinary/interdisciplinary courses as per the guidelines of the affiliating university (Nilamber-Pitamber University). • The institution has integrated humanities and science with STEM for positive learning outcomes, increased creativity, innovation, and problem-solving abilities. • The institution follows the Nilamber-Pitamber University curriculum that offers multidisciplinary flexible, and innovative credit based and value-added courses and environmental studies to develop and provide holistic education. Community services and outreach programmes are undertaken by the institution through bodies like NSS and NCC. • The college has followed the guidelines of the parent body (Nilamber-Pitamber University) which has implemented NEP 2020 from 2022 academic session that will offer multiple entry and exits in undergraduate education while maintaining the rigor of learning. • The institution is dedicated to the cause of promoting multidisciplinary approach in view of NEP 2020 through the implementation of best practices like skill enhancement and capacity building programs/ workshops/events/hands-on-training etc.
2. Academic bank of credits (ABC):	• The college is affiliated to Nilamber-Pitamber University and governed by its rules and regulations. Following are the initiatives undertaken by the institution for academic bank of credits (ABC): • Academic bank of credit as proposed in NEP 2020 has initiated by the Parent University since 2022 and the college had abided by it. • Registration under the ABC to permit its learners to avail multiple entries and exits during the chosen program has implemented by Nilamber-Pitamber University from the 2022 session and the Institution follows accordingly. • Joint degrees and credit transfer are the domain of the affiliating University (Nilamber-Pitamber University).
3. Skill development:	The vision and mission of the institution is to provide holistic education to the underprivileged youth and empower them by imparting and strengthening vocational education and soft skill development programs. In alignment with National Skills Qualifications Framework, the institution promotes and endeavour to sustain skill development like- soft skill programs spoken English and DTP training. The institution promotes vocational education by offering vocational courses at UG level degree courses, and

	thus, it is integrated into mainstream education. The institution provides value-based education to inculcate positivity amongst the learners by incorporating Ethics classes in the master timetable. The institution regularly observes days of national significance like Republic Day, Independence Day, National Unity Day and Constitution Day for the development of humanistic, constitutional and universal human values. The college regularly organizes International Yoga Day to impart life skills to the students. The institution seeks to promote skill development of students through vocational education. In this regard: 1. The institution is planning to encourage the students to take at least one vocational course before graduating with the onset of NEP 2020. 2. The institution plans to engage the services of Industry veterans, Master Crafts persons, local artisans and weavers through collaborations with the corporate sectors. 3. The institution offers Vocational education in ODL through SWAYAM – NPTEL MOOCS and e- Learning courses 4. The institution plans to provide platform to manage learner enrollment for staff and students for skill mapping and certification courses. 5. Skill development courses like STP, Certification in Financial Accounting and GST using Tally and SWAYAM – NPTEL MOOCS are regularly offered by the institution to the students through online/distance mode. 6. The institution is preparing to offer more vocational and certificate/ diploma/add on/ value added courses in view of NEP 2020.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	• For the appropriate integration of Indian Knowledge System in curriculum, the institution takes the following measures: • The faculty uses bilingual mode of teaching, and the Institution plans to incorporate Tribal Languages with NEP 2020 implementation. • Bilingual mode of teaching and delivery is ensured at the time of recruitment of faculty. • All the degree courses are taught bilingually in the institution since its inception. • Efforts of the institution to preserve and promote the Indian languages, its ancient traditional language, arts, culture and traditions: 1. The College will introduce tribal languages from the next academic session. Yoga education will also feature as a regular class from next academic session in the Institution. 2. Institution celebrates traditional festivals and

	promotes Indian culture by organizing competitions like Rangoli art, tribal dance etc. • The Institution uses the modes pertaining to the appropriate integration of Indian knowledge system by teaching in bilingual mode, observance of Hindi Diwas and International Mother Language Day and participation in ESEB campaign.
5. Focus on Outcome based education (OBE):	Following are the institutional initiatives to ensure Outcome Based Education: • The college conducts a regular internal academic audit, regular theory and practical classes as well as workshops, hands on training programmes, skill development programs, internship, project work etc. • The Institution captures course outcomes through internal assessment, remedial and tutorial classes, Hands on Training, Workshops and Seminars for students. The Institution plans to conduct more training based analytical programmes pertaining to Outcome based education in view of NEP 2020.
6. Distance education/online education:	Institution encourages online education and use of technological tools for teaching & learning activities. • Any vocational course through ODL mode shall be encouraged by the Institution. • Online teaching began during lockdown and created a repository for e- content for the students. • Teaching learning program and cocurricular activities, events, programmes are organized in blended mode on a regular basis in the college. • The Institution offers SWAYAM-NPTEL and MOOCs courses. • Hence, keeping in view the implementation of NEP 2020, the institution envisions focusing on the multidisciplinary and interdisciplinary courses, seamless collaborative efforts, skill development courses, value-based education, vocational courses, online distance learning and indigenous languages to ensure sustainability in outcome-based education leading to innovation and transformation of the institution to a multidisciplinary holistic center of higher learning in Jharkhand.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes. The college has a functional electoral literacy club of students and as well as for faculty. A. Student

	Electoral literacy Club Details: Year of Establishment: 2021 Name of the Co-Ordinator: Mr. Chandra Kumar No of Active members: 14 B. faculty Electoral literacy Club: Year of Establishment: 2018 Name of the Coordinator: Sri Bharat Upadhyay, Assistant Professor, Deptt. of Political Science No. of Active members: All the faculty members.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. The Electoral literacy club coordinators are appointed by the principal on the basis of opinion taken by the members of the faculties and the responsibility vested in coordinators are notified. The club details are also uploaded on the institution website.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Institute conducts a number of activities to create sensitization of students and employees by conducting constitutional activities like constitution day, youth day, voter's awareness program, legal awareness program and voter's registration drive for adopting the values, rights, duties and responsibilities of citizens. The constitution day on 26th November has been conducted every year and a pledge taken by all students and staff members. The college organizes voter awareness programmes through ELCs'. The Institute conducts a special speech on the importance of the value of casting the vote and how it helps in protecting the constitutional obligations under the ELC. The success of democracy depends upon strong legislation by electing right person for right place to give importance to constitutional values protecting social justice of the citizens in this connection SVEEP (Systematic Voters' Education and Electoral Participation) program was organized in the college to create awareness about the value of vote among the students. Painting and rangoli competition also organized.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	Painting competition and street play hosted by the college in the election year with the support of the district administration and SWEEP programme of the election commission. Awareness program organized by SELC 1. 17.01.2022 venue College campus. 2. Constitution Day organized on 25th January. 3. Electoral literacy drive week 27 January to 2nd February 2023 4. 02.03.2024 Venue District collectorate. 5.Painting Competiton on theme " voting and voting ethics" date 08/04/2024

5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	There are camps being organized in every year in the month of December for enrollment for electoral roll. Electoral literacy club (ELC) voluntarily mentors the fresher student to register themselves in electoral roll. Several members of the ELC as well as coordinators of the ELC of students and faculties institutionalize the mechanism to register eligible students as voters.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
993	1358	670	1407	1474

File Description	Document
Institutional data in prescribed format	[View Document]()

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 34

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
27	31	31	32	34

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
37.80	14.04	10.66	9.21	8.56

File Description	Document
Upload Supporting Document	[View Document]()

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Effective curriculum planning and delivery:

The College offers a wide range of programs options that are carefully etched out through a Master Timetable created by the Management and shared and followed by all departments. The Academic Calendar of the institute is prepared by the principal at the beginning of each academic session.

Effective delivery of the curriculum delivered through both online and offline mode using different learning management systems. A Wi-Fi enabled campus with good connectivity enhances the teaching learning process. The use of INFLIBNET for eBooks and journals also strengthens a learning-centric atmosphere within the campus. Online learning through MOOC/Swayam is encouraged.

Staff Meetings and Departmental Meetings at regular intervals ensure smooth functioning of the various departments by eliminating ambiguities in curriculum delivery and appraise various notifications from parent University

Documentation:

The institution follows a process of robust documentation wherein all information, process and outcomes are carefully substantiated. Monthly Performance Reports (MPR) are collected from different departments. Student Teachers informal interactions augment already robust feedback system. The web site of the College regularly updated students and visitors to the campus of any new development. Each Department also regularly updates its Departmental Notice board to give its students subject-specific information

Continuous Internal Assessment

The institution follows the CBCS curriculum designed by the parent University sets and follows its own timeline for internal academic assessment. Class tests, assignments, mid Semester and tutorials are a continuous process to enhance the quality of teaching learning process. Departments maintain the record of the meetings, attendance, time table, distribution of syllabus, classes, assignments, curriculum-based seminars and workshops, , mid Sem as well as end semester examinations, projects, presentations. field trips etc. Internal Academic Audits are conducted twice a year to ensure proper documentation and maintenance of all records. The Faculty Performance is evaluated through Annual Appraisal Report.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 0

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values,

Environment and Sustainability in transacting the Curriculum

Response:

College functions within the curricular parameters set by the Parent University. Yet, it incorporates and integrates within its Curriculum cross cutting issues relevant to Professional Ethics, Moral Values, Environment and Sustainability.Although the College is yet to introduce courses on **Gender**, several programs taken up by the Women's Cell and NSS fulfil the requirement. The College regularly organizes Gender Sensitization programs through Women Cell and NSS for dissemination of knowledge on gender sensitivity and gender equality. Being a Co -Ed. College , special care is taken to address issues on sexual harassment through installation of CCTVs at different points in the campus.

Ethics and moral values are part of the curriculum specially introduced for the holistic development of the students. The College which observes the value of equality, integrity and inclusiveness through its vision and mission has created a content for the students keeping in mind their holistic development. Weekly classes on ethics and human values are reflected in the Master time table and classes are also recorded in the WPR.

The Institution has taken up measures to ensure **environment-friendliness and sustainability.** The curriculum designed by the parent university prescribes EVS studies in the second semester of under graduate courses. The College adheres to the prescribed course and conducts examinations for the same. Apart from theoretical knowledge the College tries to incorporate practical learning of environmental protection and sustainability. Science departments undertake field trips for sensitizing students about environment protection. The students are also taught to manage organic waste and generate compost. The institution believes in the holistic development of students who are not only intellectually ready to face the world but are also empathetic human beings striving for an egalitarian and sustainable society. students learn to engage with socio-cultural issues in a constructive manner.

File Description	Document
Upload Additional information	[View Document](#)

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 25.38

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 252

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: D. Feedback collected

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 65.61

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
993	1358	670	1407	1474

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1800	1910	1240	2115	1930

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 46.34

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
867	474	283	441	436

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
1080	1146	744	1269	1158

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 36.78

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college lays emphasis on student-centric teaching-learning process through the extensive use of ICT tools which promotes higher-order thinking skills; presentation of ideas in an innovative and creative way. It is an effective tool for acquiring information from multiple sources to help students to enhance their knowledge database. Besides conventional mode of teaching, all full-time teachers uses ICT enabled tools like PowerPoint presentations, YouTube, audio-visual tutorials, interactive digital white boards, Google meet, Zoom, Webex etc to promote e-learning and a more engaged learning environment to the students. Internet connections facilitate individual learning as well as administrative works. Wi-Fi facility is provided on individual laptops, desktops and mobile devices. Interactive discussion, debates, seminars are conducted in a blended mode. The college has Library which facilitates easy access to the students and faculty. The library also provides accessibility to e-resources vide INFLIBNET N-LIST to teachers and research students. The college has well equipped Computer Labs. Teachers share reading materials, PDF links, short notes, e-books over different media like Google Classroom, e-Mail, WhatsApp, etc. Teachers most often use ICTs for routine tasks (Preparation of Weekly Progress Report, information sharing and receiving responses, student feedback, sharing basic information with students).

Experiential Learning

 Experiential learning is adopted by methodologies such as conducting practical examinations, project works, field visits, internships, hands-on training, etc. students get first hand knowledge of their specific subjects, develop skills and are better able to connect theories and knowledge acquired and enhanced in the classroom to real world situations.

Participative Learning

 Facilitated and guided leadership promotes participative learning amongst the students and enables them to be active voluntary participants in community service. Community Service as part of outreach extension activity is also promoted in the College. This method encourages learning by doing. It encourages students to identify the neighbourhood needs, find solutions and execute the action and this help the institution in the realization of its Institutional Social Responsibility.

Problem Solving Methodologies

 These methodologies enable the students to analyse situations and issues, improve communication modes, think critically and creatively, work collaboratively, acquire new knowledge and find new solutions.

Through Internship and Project assignmentss, practical and hands-on-training, Case studies, Group discussions, brainstorming etc., the students are able to generate potential solutions to various issues. Quizzes and open-ended questioning guidance is encouraged which helps in promoting participative learning and problem-solving skills of the students.

 ICT tools help the faculty members in enhancing the quality of teaching-learning, enhancing the computer and technical skills of the faculty and students alike and provides an impetus to the students to adopt a global perspective towards issues and problems.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 62

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
50	50	50	50	50

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 25.81

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	8	9	8	6

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The institution follows a curriculum based continuous internal assessment and evaluation process based on CBCS requirements to accurately identify a student's pattern of performance and growth. The assessment of students is done on the basis of Mid Semester Assessment and End Semester Assessment. The College, being an affiliated college of Nilamber-Pitamber University, Jharkhand, is bound by the University rules regarding Iinternal Assessment based on Mid Semester examination: It gives 25% weightage in overall assessment of the students including attendance/Practical Examinations. 75% weightage is given in External Assessment based on End Semester Exam in overall assessment including Practical Examinations conducted by the University.

The schedules of internal or mid semester exams are communicated to the students and faculty by the Principal. The marks are sent to Nilamber-Pitamber University. Marks are also assigned for Practical Examination, Projects Assignments and Attendance. The cumulative marks (Internal) are entered in marks foil sent by the University, sealed, and sent to the University. Teachers ensure that the students are aware of the Internal Assessment/External Assessment Evaluation Criteria. The criterion is objective and transparent devoid of any bias on the part of the teacher. To ensure transparency, all internal assessment modes like class test, quizzes, viva-voce and assignments marks are shown to the students to identify their weak areas. The Class Toppers answer sheet is displayed to the students. Retest is taken for poor performers. Students are informed in advance that independent learning, creative thinking and new ideas would fetch additional points. A variety of techniques and methods such as MCQs, Analytical tests, Case studies, Book Reports, Classroom presentations, individual and group projects are employed so as to boost the creative and academic skills of the students. This continuous assessment system of Evaluation allows tracking the progress of each student and giving them more support, guidance and counselling. It is also beneficial for the students as the students are well informed about the modalities of the assessment criteria and are able to improve on their weaknesses.

The Grievance Redressal mechanism is time bound and efficient in dealing with the grievances of the students which are mostly related to End Semester Examination conducted by the parent University.

Discrepancies in TR sheet, non-payment /late payment of examination fees are processed through applications forwarded by the Principal to EDPC, with a copy to Controller of examinations and rectified promptly. The Institution has a Grievance Redressal Cell which solves the grievances of the college students and offers redressal of the same in a time bound and effective manner. Students' grievances are reported to the Principal, which were timely redressed by the Committee members to encourage and develop a responsive and accountable attitude among all the stakeholders and maintain a harmonious and empowering educational atmosphere in the institution.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

The parent university clearly spells out the Programme and Course outcomes in the University website. The college also provides details of all the programmes offered at the UG level in the college website and through display at the entrance of the main building. Learning outcomes of the Programmes and Courses are communicated to the students by the Principal and HOD's with the intention of guiding the students to embark on their path towards higher studies and choosing the right career options.Learning outcomes form an integral part of the institution's vision, mission and objectives.

Communicative modes

The learning objectives are communicated through various means such as College prospectus, Principal's address to students in the Orientation Programme held on the first day of commencement of the classes and dissemination in classroom of the same by concerned Heads and faculty members. These are also prominently highlighted on college boards. Informing the stakeholders, especially the parents during admission, parents- teachers meeting enable students to pursue programmes of their choice. Skill oriented and employability- based courses are also offered at the UG level.

Orientation of Students/Teachers (Course Specific outcomes)

Students are made aware of the Programme Outcomes/Course Outcomes through orientation Programme, classroom discussion, Special Lectures and Practicals. Teachers are also well equipped with the knowledge the outcomes. The college deputes teachers for Workshops, Seminars, Conferences and FDPs to enhance their teaching-learning experiences. The faculty members apprise the outcomes of various courses to the students through guidance and career counselling. Teachers actively participate as members in Board of Studies with respect to evaluation of answer books and setting of question papers by the university.

The institution assesses the Programme/Course outcomes by what the students attain by the end of the Programme/Course. Direct attainment of course outcome is determined from the performance of the students in continuous internal evaluation and end semester examination. The course outcomes focus on the major Skills, Knowledge, Attitude and Ability of the students acquired after the completion of the course. Summative assessment helps in judging student's learning outcomes after the course has been completed. The web site of the college has all the necessary information relating to Programmes, Courses, Rules and regulations of the institution. Thus, students are well apprised of the Course outcomes of their individual subjects which improves competency in knowledge acquisition in terms of career choices in a highly competitive world.

File Description	Document
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Programme Outcomes (POs) and Course Outcomes (COs) of the institution deliberates the quality of education provided by the college. Programme Outcomes of the institution aim at nurturing skill and capacity among students for employment, research, problem solving, social responsibility, ethics, protection of environment and empowerment through education. Course Outcomes measure what the student should be able to do at the end of the course. It is an effective ability, including attributes, skills and knowledge to successfully carry out the identified activity. Most important aspect of CO should be observable and measurable. The following aspects are considered in the attainment and evaluation of POs and COs.

CO and PO attainment is evaluated by Direct Assessment and Indirect assessment :

DIRECT ASSESSMENT METHOD

COs are assessed through the continuous internal mid examinations, assignments and semester end examinations. The COs are mapped against each question and CO analysis is carried out by faculty for each course and documented also. The average result of 75% University examinations and 25% internal examinations results are considered for the evaluation of COs. Attainment is calculated on a 3-point scale of 1 to 3(High 3, Medium 2 and Low 1).

Viva-voce:

The subject teacher regularly interacts with the student during the practical classes to evaluate the extent of knowledge and ability for critical thinking.

Attendance and Practical Record Weightage is given for student attendance and well maintenance of lab records

INDIRECT ASSESSMENT METHOD

Besides the University examinations the indirect assessment tools such as surveys and feedback by students, graduating students, alumni are also carried out such as.

Programme-Exit Survey:

This survey taken from the final year students at the completion of their programme, stands as the comprehensive feedback for the PO assessment.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 83.94

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
581	375	486	391	566

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
685	493	526	543	611

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.17

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

As an undergraduate teaching institution we have very little scope to developing scientific research. However, a few enthusiastic teachers are involved in developing research aptitude.

College provides a conducive environment for the promotion of innovation and provides all the required facilities and guidance to the students. In keeping pace with the demands of a rapidly growing society, there is a need to infuse opportunities for research and innovation in education. There has been a paradigm shift in pedagogical style by creating active researchers from passive learners.

Seminars, Awareness programs, Hands-on training, and special lectures on entrepreneurship are organized and the students are given the opportunity to interact with outstanding entrepreneurs excelling in their fields. They are given training and all the necessary support for documentation. The institution offers opportunities for higher learning to empower youth of all communities. TrainingPrograms, Lecture series, Workshops and outreach programs conducted from time to time.

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 7

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	2	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Extension activities are organized in the neighbourhood community to sensitize the students towards social issues to inculcate human values and make them responsible citizens. As per guidelines recommended by the NSS Coordinator,Nilamber-Pitamber university, Medininagar, NSS units of the College adopted Karamdih village to extend support services for the benefit of the community.Special camps were held in successive phases by the NSS from the year 2018 to 2022 in different nearby areas. In a seven-day outreach programme, the unit adopted a nearby impoverished village. 50 students participated in the drive, in which a survey of the village problems was done. Efforts were made to create awareness related to health and hygiene among the villagers. A medical camp was also organized in which free health checkup was done by a team of doctors.In another special camp, child education and health problems were addressed.

Cleanliness Drive (Swachhta Pakhwada)- The National Swachhta Pakhwada is observed every year in which different activities are conducted including cleanliness drive, sensitization on health and hygiene issues, in which painting competition, poster competition, speech competitions are held, and even during the Pandemic, online guest lectures, distribution of food items and clothes have been done.

Blood donation camp – Blood donation camps were held in 2019 and 2020 in which the student volunteers along with the faculty in-charge participated wholeheartedly and more than 20 units of blood were collected.

Activities during COVID-19 Pandemic - In 2020, the student volunteers sensitized the neighborhood community on the safety measures, wearing of mask, frequent hand washing, cleanliness and hygiene and maintaining social distance. Face masks made by the students were distributed among the slum dwellers of nearby areas.

Outcomes: The positive outcome included awareness towards health and cleanliness and personality development of the students. These holistic activities instilled self-confidence and leadership skills in the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The student volunteers and programme functionaries are engaged in constructive and productive programmes involving students in various awareness drives, relief work, blood donation, environmental protection, literacy programme, health education campaign etc. There are several benefits of extension activities. It develops skill sets, engages in social service, inculcates dignity of labour, creates sensitivity towards human rights, links academic learning with societal problem solving and gives the students a sense of real world outside the classroom world. The Institution has received recognitions for its contribution to the society.

NSS Volunteers representing the College had been selected by Jharkhand Government to participate in National Youth parliament held at new Delhi. NSS Volunteers also selected to participate in NIC.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 14

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	1	4	6

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The academic building of the College comprises well-ventilated and well-furnished spacious **19 Wi-Fi enabled classrooms,** which includes **03 classrooms with interactive digital display panel** and **01 classrooms with projector** to facilitate blended mode of teaching-learning. The academic building has **internet facility, laptops, and projectors** for carrying out **ICT-enabled classes**. There are **05 Science** and **02 Social Science laboratories**, **01 Computer Science laboratories** with internet connectivity, LCD projectors, desktop PC and printer facilities. All the laboratories have adequate instrumentation and consumables to meet the needs of the existing UG curriculum. The College has *library* with **8000 books, 12 journals, 01 reading rooms** with a total seating capacity of 40 and an **e-library browsing centre with Wi-Fi** for access to e-resources and promote digital initiatives . **04 reprography machines** facilitate copies of documents for academic and administrative use. **Fire extinguishers** are installed at appropriate places in the building to ensure safety in case of fire hazards. Safe and fresh drinking **water purifiers** are installed. The **ramp** and a provision for **wheelchair** ensures convenient access to classrooms, specially for *Divyangjan*. The college also ensures clean **toilets**. The College has **administrative offices, staff rooms, a waiting lounge** and a **common area facility** for students in its premises.

The **ICT-enabled Seminar Hall** with a seating capacity of 100 is also used to organize various academic events. There is a **playground** used to train students **Foot ball, Volley ball and Badminton**. The College also has indoor game facilities like Chess, ludo, carom etc.

There are **16 CCTV surveillance cameras** installed in the campus to ensure security. A soundless **generator** of **30 kVA** provides uninterrupted power supply. 3 kVA Solar power for daiy activity of power consumption acts as buffer for power spply by JBVNL. The **canteen** situated in the campus serves hygienic cuisine at subsidized rates. College also has a provision for **first aid and health room (SEEK ROOM)**. There are **two entry gate** of the institution to facilitate free movement of stakeholders.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 3.7

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0.76	00	0.67	0	1.54

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

Surat Pandey Degree College Library is fully automated using Integrated Library Management System with the following details:

Name of ILMS software - **Library managemet System**

Nature of automation (fully or partially) - **Fully**

Developer of the LMS: Sulabh Solution limited, Aaryaa center, ist floor, #1 MIG KHB colony, 1A cross 5th block Kormangala, Bangaluru-560095.

Year of Automation - **2020**

Subscription to e-resources

The College is a **member of e-ShodhSindhu N-LIST** since 2020 and the membership is renewed annually. With this membership, College library has access to e-resources available within the N-LIST subscription archive for Colleges. Each faculty member is assigned a user account to access the N-List e-resources from the campus or remotely.

The College library has an **e-library browsing centre** inaugurated in 2021 (Sr. Priscilla e-library browsing Centre) to provide access to digital learning resources for both faculty and students. The e-library has 06 computers with Wi-Fi facility and provides access to the following free and OERs under digital India initiative of MoE:

INFLIBNET N-LIST e-resources SWAYAM- NPTEL MOOCs, SWAYAM PRABHA

Shodhganga and ShodhSindhu Spoken Tutorial Programme

e-PGPathshala

Video Tutorials and study materials access on Institutional website – YouTube Official, Teachmint, Google classroom etc.

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The academic building of the college provides access to internet services (Airtel) since 2016 through LAN and Wi-Fi with a bandwidth of 30 MBPS which was upgraded in 2019. The internet communication is controlled by hardware firewall Cyberoam which is renewed every 5 years. All 19 classrooms have access to Wi-Fi facility since 2023. The College regularly servicing and updation of IT facilities like licensed OS and Antivirus packages installed in desktop PCs and laptops of various departments. Hardware upgradation and procurement of new computer system with latest configuration, projectors, etc. is done periodically as required under different projects and schemes. The college library was upgraded to fully automated status with ILMS. Regular maintenance of IT equipment is managed by the network administrator and technical support staff team. Smart Classrooms are equipped with interactive smart boards and a LCD Projectors have been installed in Classroom since 2021-22. These ICT-enabled classrooms are regularly used according to the Master Timetable class allotment to enrich and enhance the teaching-learning experience to facilitate a student-centric pedagogy. Institution's human resource has upgraded its IT skills and organized many Skill Development Programmes for

students and non-teaching staff besides faculty enrichment programmes, Webinars, Conferences etc. through online and blended mode. Faculty members have been using a variety of LMS like google classroom, webex etc. to conduct online/blended mode classes since the COVID-19 pandemic lockdown in 2020. College has registered official pages on social media sites like YouTube and Facebook in 2020. ICT enabled classes and live streaming of academic events have been integrated with Institution's official YouTube page since the COVID-19 lockdown which enabled provision of uninterrupted education to students staying even in remote areas and to establish and sustain academic collaborations through faculty enrichment and skill development programmes. Social networking platforms like WhatsApp is now being used for management of various administrative and educational activities and official information exchange. College website was further upgraded during 2020-22 and is maintained by a team of registered web developers. A LED TV installed in the library reading room to play online e -pathsala chanels. All key locations of the College are under CCTV surveillance with16 cameras monitored on a dedicated computer system installed at the Principal's office.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 33.1

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 30

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 44.31

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
25.99	3.62	3.59	1.35	1.02

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 0

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

    1. *Soft skills*
    2. *Language and communication skills*
    3. *Life skills (Yoga, physical fitness, health and hygiene)*
    4. *ICT/computing skills*

Response: E. None of the above

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 0

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organisation wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: D. 1 of the above

File Description	Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 0.49

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise**

during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	1	3	3

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
581	397	486	391	576

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 0

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni association being established by the college. An Agreement has been signed with an IT Company named Almashine to build and develop web portal on the institutional website for alumni of this college.

Contribution from alumni is not applicable untill alumni plateform development completed.

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The College is established with the **vision and mission** of empowering the youth specially those hailing from the marginalized sections of the society.

Leadership and Governance:- The Principal is head of the institution, assisted by Vice - Principal and Academic Heads of various Departments. The College promotes a culture of decentralization and ensures participative management through various committees. A well-defined path of communication through the Principal and its effective delivery by the lower hierarchical order is an expression of robust governance and decentralization of power. The College has a participatory approach in matters of regular functioning that are evident through the roles and responsibilities of each committee.

IQAC is the main pillar of the institution that ensures quality enhancement and its sustenance in education. The **Administrative Committee** facilitates decision making for the growth of the institution.

Academic Committee formulates academic plans for different programmes.

Examination Department is responsible for conducting all types of exams that is entrusted to the College. it also maintains Marks entry status of Internal exams and Student grievances related to Examinations.

Finance Department ensures efficient allocation of funds and maintains records of financial transactions.

Library Committee supervises the maintenance of library resources and its availability to students and faculty.

Cultural Committee promotes cultural activities and organizes cultural programmes for various National and International Festivals.

The **AISHE Nodal Officer** ensures proper data collection and summerization of Financial transactions.

Discipline Committee and Anti Ragging Committee actively engages in maintaining discipline within the campus.

Grievance Redressal Committee ensures a timely redressal of grievances the students.

Omdusman : college has initiated Omdusman for the grievance redressal of the stackholders. the ondus person is legal reprasentative of the bar council of the garhwa district court.

RTI facilities : College has active RTI officer that timely deliver information of the college to different stackholders.

Sports and Games Committee promotes the spirit of sportsmanship on the college campus and prepares the students for sport events.

Environment Committee, Eco-Club sensitizes students regarding environmental issues through its awareness programme.

Women Cell responsible to undertake awareness programmes on gender-sensitization, women rights and women empowerment.

Placement/ Career Counselling Cell organizes placement and counselling drive for career advancement of students while the **Counselling Cell** works towards the physical and psychological needs of the students.

NSS unit are actively involved in inculcating the spirit of community service and leadership among the students.

NCC unit in association with 44 Jharkhand Battalion is devoted to inculcating comradeship, discipline, a secular outlook amongst the students.

File Description	Document
Upload Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College adheres to the **policies** framed by the Governing body for the smooth functioning of the day-to-day activities. The College is guided by several policies approved by the Governing Body.There are policies related to Alumni, Sports, Grievance Redressal, e-Governance Policy, Freeship and Fee concession, Environmental, Special Prizes and Short Term Interest Free Loans of the teaching and Non -teaching staff.

The College exercises its responsibility over the institution through a Governing Body.

The **administrative setup** The Governing Body as the highest decision-making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution. The Governing Body holds regular meetings to discuss issues relating to finance, infrastructure, recruitment and other matters related to the development of the College. The Principal is assisted by the IQAC, Head of the Departments and various committees.

The Internal Quality Assurance Cell (**IQAC**) works towards the realization of the goals of quality enhancement and sustenance. Staff Council meetings are held for the effective planning and implementation of programs.Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular activities. Each committee consists of the co-ordinator and its members.

The **appointment** of staff is done by the governing body in accordance with UGC guidelines and University rules of the Jharkhand State which is further concurred and approved by the JPSC. The **service rules** of Nilamber Pitamber University are applicable for teaching Faculties. Non teaching staffs are regulated by the state government service rule.

Admission process is executed online through the chancellor portal with payment gateway on the college website at the beginning of the academic year, An Orientation Program is organized to welcome new students and apprise them of the College rules and regulations. An Academic Calendar, a Master Time table and a monthly Performance Report ensures effective functioning of the institution.

Various committees along with IQAC chalk out the strategic plan of events and activities to support the growth and development in key areas and at the end of the year, a review is done on implementation and the outcomes of the perspective plans.

Teaching/Learning Strategies are expressed through effective delivery and positive outcomes.

The institution follows a blended pedagogical style that is an amalgamation of traditional and modern techniques.The College emphasis on using the ICT tools for effective teaching and learning, guided by University curriculum.

College Management prepares an **Institutional Strategic and Development plan** in consultation with IQAC and members of the Governing Body. It includes considering and approving the strategic plan for the institution, and identifying the financial, physical and staffing strategies. Committees prepare plans in accordance with the guidelines of the respective projects. An IDP is prepared before augmentation of new infrastructure.

File Description	Document
Upload Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: E. None of the above

File Description	Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The college has effective welfare measures for teaching and non-teaching staff. **Teaching staff** of the Institution get the facility of Provident Fund and loan without interest. **Non teaching Staff** prevail the facilities of Employees' Provident Fund and Loan without interest. Casual leave, Medical Leave, Duty Leave. Earned Leave and Maternity Leave, special leave (for women) are sanctioned to the staff as per UGC rules. Retirement Benefits are as per the University Rules. EPF (Employee Provident Fund) allows Pension to employees after superannuation, the College has offered the option of Contributory Provident Scheme whereby the Management contributes its share equal to the share of the employee every month.

Several welfare schemes cover the employees of the institution. The College provides a short term interest free loan to its teaching and non teaching staff. In the last five years 2018-2023, 45% of the non-teaching staff received INR 27.07 lakhs as interest free loan. Other economic welfare measures include coverage by Provident Fund and Employees Provident Fund Scheme.

Canteen, Parking facilities, Staff room,and departmental staff rooms, Facilities such as Wi-Fi enabled campus, INFLIBNET, wheel chair are provided.

Performance Appraisal System for teaching and non-teaching staff

A Performance Appraisal System for tracking the performance of the faculty is done through **Self-appraisal forms** that are filled every month. Registers and records are maintained by the office, accounts office, library and various departments. A **Monthly Performance Report** (MPR) is sent by each and every faculty member through HOD to the Principal's office highlighting details of each and every class and activities, tests and tutorials, mid-sem exams, practicals and project assignments every year. Consolidated and comprehensive **report** of every activity, webinar, lecture series, workshop, hands on training are mailed to Principal's office. Hard copies of same are documented in the departments. The Principal holds frequent **offline and online meeting** with the staff, HODs and non-teaching staff.

Through such means professional accountability and responsibility is assessed. The IQAC and AISHE nodal officer of the college assesses the **documentation** by faculties / departments and does an academic audit

File Description	Document
Upload Additional information	[View Document]

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0.65

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	0	0

File Description	Document
Institutional data in the prescribed format	[View Document]

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 1.33

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	0	0	2	1

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	29	29	29	29

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

The college mobilizes funds for its regular activities and development from different agencies and individuals. Major sources of institutional resource and funding are through tution fees from students and State Government Grant in aid.

Optimal Utilization of Resources - Governing Body of the Institution allocates the needed fund for the infrastructure augmentation, academic and physical facility development. Besides, the administration, statutory committees are involved in the proper allocation and utilization of funds. A financial auditing is performed at the end of each financial year by an external agency. Physical and Academic facilities are augmented for all stakeholders. Library services and Sports services are strengthened. Laboratories and IT infrastructure are upgraded. All the collections are deposited in the bank and all expenditure, recurring and non-recurring, are incurred through offline mode. The accounts department maintains daily accounts in ledger and accounts books. Principal along with Purchase committee exercise authority over all procurements through an operational channel system.

Internal Financial audit: Proposed budget for optimal utilization of resources is prepared by the management at the commencement of every financial year. Trial Balance is prepared by the accountant. This ensures accountability and transparency in all financial transactions.

External Financial Audit: The external financial audit takes place at the end of every financial year by a chartered accountant. The audit is done on the basis of trial balance, bills, bank statement, cheque book, acquittance roll, cash book and ledger. UtilizationCertificateis prepared by the auditor. For the grants received from the Projects and schemes, utilization certificates are prepared according to the prescribed format submitted to the funding agency annually.

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC initiates, plans and supervises various activities that are necessary to increase the quality of the education imparted in the college. It facilitates the creation of a learner-centric environment conducive for quality education. It works for the overall enhancement and sustenance in the institution and reviews teaching learning process, structures & methodologies of operations and scrutinizes a number of best practices being followed in the campus.

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes by the following practices in the campus.

1.   The IQAC works closely with all departments and gives valuable inputs to improve pedagogy to impart quality education to the students.

2.   The IQAC develops and implements quality benchmarks/parameters for various academic and administrative activities of the institution.

A Biannual Internal Academic and **Administrative Audit** is done to analyze the systems and procedures followed in various departments. Feedback is given to the Chairperson and actions are taken for improvement.

3.   IQAC conducts **meetings** with the Chairperson at the beginning of each academic session to prepare the **blueprint** for the future. Three meetings in a yearis mandetory for the IQAC.

4.   Periodic **meetings with other stakeholders** are held to apprise them of the incremental improvement in various activities for promoting academic excellence.

5.   The IQAC, through the College arranges for **feedback response** from students, parents and other stakeholders on quality-related institutional processes.It also disseminates information on various quality parameters of higher education intermittently for improvement in teaching learning process.

6. Preparation of the **Annual Quality Assurance Report (AQAR)** as per guidelines and parameters of NAAC, to be submitted to NAAC and uploaded on the college website.

7. The IQAC believes in the policy **of constant review and feedback of the teaching learning process** through conduct of the Internal Academic Audit to ensure a robust and efficient ecosystem.

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: C. Any 2 of the above

File Description	Document
NIRF report, AAA report and details on follow up actions	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Surat Pandey degree College is a co-ed.college dedicated to the cause of grooming young and underprivileged boys and girls by providing them equality education and supporting them in every possible way to nurture their personalities. Gender equity is the hallmark of this institution where opportunities to access of resources are free from any discrimination.The college,provide safety and security of the students through installation of CCTV cameras at strategic points and round-the-clock guard at the gates. Clean washrooms for faculty and students and separate toilet for Boys' and girls create an atmosphere of infrastructural equity. For maintaining health and hygiene water purifiers, water dispensers, sanitizer dispensers are available almost at every floor. The Women's Cell organizes programs on gender sensitization and women empowerment besides celebrating International Women's Day every year. In order to inculcate a sense of responsibility among its students, the College organizes and celebrates several national and international festivals every year:

Independence Day and *Republic Day* are celebrated to infuse patriotism towards nation in its stakeholders. During the pandemic period these were organized in online mode.

National Youth Day is celebrated on 12th January to motivate the youth in Institution by highlighting the contribution of Swami Vivekananda.

World Environment Day : Preservation of the environment is a best practice of this College. WED is observed by planting saplings and trees to enhance the green cover of the institution. NSS volunteers also plant trees and distribute saplings in nearby community.

International Women's Day is observed on 8th of March. In the year 2022, the Institution felicitated the frontline female workers in recognition of their great contribution during the pandemic period.

The *International Yoga Day* is celebrated on 21st June every year. In the year 2020 and 2021 International Yoga Day was organized online by the Institution due to Pandemic COVID-19.

Gandhi Jayanti is celebrated by organizing competitions such as poster making, essay writing and slogan writing etc. are organized in order to promote the Gandhian values.

The institution cares for the health of the youth and makes them aware of the evils of tobacco by

celebrating *World NO Tobacco Day* every year on 31st May.

In order to make people aware of the consequences of population dynamics, human resources, health and environment, *World Population Day* is celebrated every year on 11th July in college.

Earth Day is celebrated on 22nd April every year. Institution sensitizes its stakeholders to save Mother Earth by organizing activities like Essay writing, Poster making and Slogan Writing Competitions etc.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: D.1 of the above

File Description	Document
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: E. None of the above

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

College provides an inclusive environment by laying emphasis on social inclusion, and academic inclusion within the Campus to achieve academic excellence. Students of all categories irrespective of caste, creed, region, religion, disability are admitted to the institution, thereby upholding the ideals of inclusiveness amongst diversity. College infrastructure supports barrier free environment for Divyangjan. All festivals are celebrated with equal gaiety and enthusiasm which reflects cultural harmony. Christmas gathering, Holi Milan, Pre Puja celebrations are the examples of cultural harmony and tolerance.

College Organizes Interclass **Youth festival** and also participates in Intercollege Youth Festival every year. Through this the Institution gives an equal platform to students for showcasing their talent and creative skills. **Ek Bharat Shrestha Bharat** (EBSB) campaign launched on 31st October 2019 in College . Students interacted through Cultural Programmes, Mutual Language Training, Quiz, Debate, Essay writing Online Display Board creation that culminated with an EBSB Utsav and Faculty Cultural Conclave.

In order to promote linguistic harmony and tolerance College celebrates *Hindi Diwas* on 14th September and *Antarrastriya Matri Bhasha Diwas* on 21stFeb.

The College tries to inculcate the constitutional obligations, among its stakeholders by celebrating National Festivals that is **Republic Day** and **Independence Day** with much fervour. In order to sensitize the stakeholder for unity in diversity "**National Unity Day**" is celebrated every year on 31st October.

"**National Constitutional Day**" is celebrated in the College on 26th November every year to show faith in Indian Constitution and to sensitization students and employees towards constitutional obligations: values, rights, duties and responsibilities of citizens. Workshops organized by electoral literacy club on voting rights are a mandatory activity before every election in which the non-teaching staff sensitize the students. The Department of Political Science takes the lead in motivating young voters and making them responsible about their rights and responsibilities. National Unity Day is celebrated on 31st October to pay homage to Sardar Patel for his contribution towards national integration.

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. **Title of the Practice ("Computer teaching for all")**

2. **Goal**

i) To create Computer awareness among the students and staff members for day to day academic and other activities. \

ii) To create awareness for social media and for active participation through power point presentation in the seminars.

iii) To inculcate a spirit of use of advance technology.

3. The Context

The congestion of such training will build confidence among all students and faculty members including non-teaching staff members to save time in manual transaction as well as to inculcate innovative and latest teaching methodology through internet and power point presentation.

4. The Practice

This is a practice of a group of boys and girls (college students) and all teaching and non-teaching staff members will undoubtedly carry forward for a transparency deal. This awareness programme will also help the student community for attending interviews and to apply on-line job placement.

5. Evidence of Success

The success evidences are lying with our faculty members, non-teaching and students with the output by participating in seminars and day to day official transaction including library.

6. Problems Encountered and Resources Required

As it is an educational institute, its sustenance involves time and fund

constraints. The Practice involves continuous practice and up-gradation with innovation of ideas. UGC has funded a sum of Rs.3,00,000/- through IQAC cell and special Rs70,000/- has been sanctioned in IQAC to conduct ICT programme which is included in IQAC fund.

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2. Goal

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which is included in IQAC fund.

Contact Details:-
Name of the Principal : **Prof. Niklesh Choubey**
Name of the Institution : Surat Pndey Degree College
City : Garhwa
Pin Code 822114
Accredited Status : 1st Cycle
Website : www.spdcollege.org
E-mail : Nikleshchoubey@gmail.com
Mobile : : 9162486419

2. **Title of the Practice:** "*Certificate Course in Tailoring ",Computer hard ware, Desk Top Publishing in local language and in English and Electrical repairing etc.*

Goal : To make the Boys and Girl student self sufficient through "earn while learn scheme". Such skill development programme will no doubt help the Boys and Girl students of this rural back ground area with more self sufficient immediately after completing their graduation. The Context: To think for new innovative skill development programme.To create an opportunity for the low income group students to learn tailoring technique in embroidery, hands practice in electrician technology, DTP and Computer Hardware and other stitching courses by appointing experts in the College premises.
The Practice: (A case Study) After initiation of such skill development programme, only 8 to 10 Boys and Girl students take admission by paying Rs 1, 00/- as registration fee and Rupees 300 as examination conduct and Certificate issue fee for Computer Add-on programme. After 30 days other Boys and Girls shows their personnel interest to take admission for such skill development programme with a minimum affordable fee. After completion of first batch, the Boys and Girl students felt self confident to earn the minimum pocket amount and assured about their skilled based training. They have enquired to go for further higher level course in technology provided by other institutions.
Evidence of Success:
The evidence of success starts when first batch students complete their training within 30 days. The success never ends when the next batch of student suo-motto take admission for such skill based programme.
Problems Encountered and Resources Required:
The initial problem starts how to establish such training unit? How to generate funds to purchase machine and equipments and how to collect funds? After through discussion with IQAC, Principal take his own decision to purchase machine from IQAC funds because such training programme is also a part of Quality initiative to make the Boys and Girl students self reliant and to earn on their own ways after completing their Graduation.

Contact Details:-
Name of the Principal : Prof. Niklesh Choubey
Name of the Institution : Surat Pndey Degree College
City : Garhwa
Pin Code 822114
Accredited Status : 1st Cycle
Website : www.spdollege.org
E-mail : Nikleshchoubey@gmail.com
Mobile : 9162486419

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

College is established with the primary purpose of providing higher education and learning to underprivileged yuth of the society in a spirit and atmosphere of simplicity, sincerity, concern and faith. The institution **prioritizes** on dissemination of knowledge to achieve its goal in the following manner:

1. **Education- Curricular & Co-curricular activities:**

College runs UG course in Arts, Science and Commerce fstream. The institution has a well-defined delivery system and pedagogy and a robust assessment mechanism. Slow and advanced learners are identified and the former helped through **tutorials** and **remedial** classes. An **Academic Calendar** ensures completion of the syllabus while a **monthly progress report** enables transparency. Classes and **laboratories** are **ICT enabled .** A rich Library along with INFLIBNET N-LIST provides the required academic support. Economically weak students access support system like **fee waiver** and **concession**. The College in its effort to promote inclusivity has **Divyanjan friendly** infrastructure too. Regular feedback from the stakeholders ensures continuous improvement in the teaching-learning process. The College has adapted technology in a very positive manner by adopting Online teaching during difficult times and sharing e resources through the official YouTube channel. Students are encouraged to access MOOCs platform for upgrading their knowledge. **Extracurricular activities** are encouraged through interclass and intraclass competitions. Participation in Youth Festivals broadens their horizon in the arena of fine and performing arts. The Mentor Mentee system ensures that the students are treated with empathy and their personality is developed.

2. **Empowering students :**

College is dedicated and committed to the cause of empowering the youth. The institution has always aimed to make education and opportunities accessible to all, irrespective of the socio-economic background of the diverse group of students. The institution organises multitude of events to help students recognise and unlock their potential. **Seminars, workshops, educational tour, Hands-on training and Internship** on curriculum related topics are organized time to time by various departments. In a bid to empower the students several skill development programmes taught. The College provides several outdoor and indoor game facilities to its students, Badminton, basketball, chess, carrom, netball

and trains the students in martial arts and self-defense. The NCC wing of the College is another step forward towards reaching great heights.

College tries to give underprivileged young minds the feel of **global citizenship** by organizing events on International Days and festivals like International Women's Day, World Environment Day, Blood Donation Day, AIDS Day etc. Environmental awareness is instilled in the students by organizing various events on important days like Earth Day, Environment Day etc. Students contribute to the campus cleanliness by using dustbins, planting saplings and caring for the environment. Every student of the College is, thus, empowered.

3. **Holistic Development :**

College works towards holistic development of its students by instilling values of discipline, integrity, mental strength and honesty. Though value education is a much-discussed topic in the plethora of education in India it loses its significance at the higher education level. **Ethics classes** incorporating by College within the Timetable ensures that character building remains the main thrust area. In order to inculcate the spirit of **patriotism** among the students the institution celebrates all the important National festivals with gaiety. The College believes in the saying that service to mankind is service to God and hence has instilled a deep sense of responsibility in its students towards the society. Several **outreach programmes** by the institution and its statutory bodies like the NSS and NCC have helped in connecting the students with the community. Working for the underprivileged and sharing with the community are values that build up the character of the students to make them better citizens.

Thus, Surat Pandey Degree College ensures that its underprivileged youth becomes a responsible global citizen of tomorrow.

5. CONCLUSION

Additional Information :

Surat Pandey degree College is one of the oldest educational institution of this area. It is one and only college of the area registered with 2(f) and 12 (B) of UGC.This college is also the oldest permanent affiliated unit of Nilamber Pitamber University, Medininagar. Since its establishment. prior to this university, this college was the permanent affiliated unit of Ranchi University, Ranchi. The college has sufficient infrastructure for teaching learning of about 3000 students. This college is always a prime choice among the students interested to persue degree programme. the college approaches holistic development and maintenanc of traditional values. The college staffs are well versed in local dialect and language in communication. All the teachers have well trained in verbal and non verbal communication skills. The college envisages gender equity and sensitization, college strictly adheres to anti ragging drive and students have sentitized for discouraging any act of ragging at any point of time. Readly redressal of the grievances of the student are carried out in this institution. A wi - fi enabled and green campus with green energy is characteristics of this college. Smartclass and ICT enabled teaching has been carried out since 2020. website of the college has e - learning resourses developed by the teaching faculty available 24x7. Assessment and evaluation of the programme outcome monitored closely by the institution. E -governance in administration to be lounched in the coming year. alumni portal being developed on the instutional website in which past student may interact and post their expeiences independently. An ISO certification is also in process for the college. The college has participated in NIRF ranking of 2023. IQAC of the college is functioning since 2015 onwords.

Concluding Remarks :

The institution has constantly strived to impart quality education in an inclusive manner transcending barriers of race, religion, caste, and creed. Affiliated to Nilamber Pitamber University, Medininagar, the College exercises its responsibility through a Governing Body and functions in a well-defined hierarchical setup with the Principal at the helm of all academic and administrative planning and execution. Participative management is promoted through decentralization of power and responsibilities amongst various Committees and Departmental Heads. The College adheres to the policies framed by the management with regular internal academic and administrative audits and feedback from stakeholders keeps up the momentum of proper functioning. The spirit of imparting education and continuous assessment was evident in performance reports that explicitly display the institution's motto.

The college has witnessed a phenomenal rise in the enrolment of students over the last few decades. Adhering to the curriculum prescribed by the parent university, several skill-oriented courses are conducted as per four year undergraduate framework of NEP2020. Student-centric pedagogy forms the core of all academic initiatives. The Institution has a vibrant focus on extension activities that exemplifies its growth trajectory. The institution, with its emphasis on the holistic development of students, provides every possible support to nurture their personalities, to build their capacity and equip them with employability skills. In its quest for excellence, the College continues to explore new avenues and script new success stories. The consistent and dynamic endeavours of the institution would go a long way in actualizing its vision and mission and sustaining its reputation.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
1.3.2	**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)** 1.3.2.1. **Number of students undertaking project work/field work / internships** Answer before DVV Verification : 272 Answer after DVV Verification: 252
1.4.1	*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website* Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: D. Feedback collected Remark : Input has been updated as per the provided supporting document.
2.1.1	**Enrolment percentage** 2.1.1.1. **Number of seats filled year wise during last five years (Only first year admissions to be considered)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
994	1358	670	1407	1474 | Answer After DVV Verification : | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
993	1358	670	1407	1474 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---	
2.1.2	*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years* 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)** Answer before DVV Verification: 	2022-23	2021-22	2020-21	2019-20	2018-19
---	---	---	---	---
867	955	519	1058	965	

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
867	474	283	441	436

2.1.2.2. **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
900	955	620	1058	965

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
1080	1146	744	1269	1158

| 2.6.3 | **Pass percentage of Students during last five years (excluding backlog students)**

2.6.3.1. **Number of final year students who passed the university examination year wise during the last five years**
Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
581	397	486	391	576

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
581	375	486	391	566

2.6.3.2. **Number of final year students who appeared for the university examination year-wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
685	493	526	543	611

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
685	493	526	543	611

Remark : Values updated

| 3.2.2 | *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years* |

3.2.2.1. Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
3	2	2	2	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
3	1	2	1	0

3.3.1 **Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**

3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	4	1	1

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

3.4.3 *Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.*

3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
4	15	15	15	8

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	1	4	6

4.1.2 *Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years*

4.1.2.1. Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5.41	0.77	0.67	1.16	1.54

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0.76	00	0.67	0	1.54

4.3.2	**Student – Computer ratio (Data for the latest completed academic year)**
	4.3.2.1. Number of computers available for students usage during the latest completed academic year:
	Answer before DVV Verification : 25
	Answer after DVV Verification: 30
4.4.1	*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*
	4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
26.91	5.47	5.51	1.99	1.40

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
25.99	3.62	3.59	1.35	1.02

5.1.1	*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*
	5.1.1.1. Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
258	299	245	28	236

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.1.2	*Following capacity development and skills enhancement activities are organised for improving students' capability*
	1. Soft skills *2. Language and communication skills* *3. Life skills (Yoga, physical fitness, health and hygiene)* *4. ICT/computing skills* Answer before DVV Verification : C. 2 of the above Answer After DVV Verification: E. None of the above
5.1.3	**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years** 5.1.3.1. **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	4	2	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.1.4	*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases* 1. **Implementation of guidelines of statutory/regulatory bodies** 2. **Organisation wide awareness and undertakings on policies with zero tolerance** 3. **Mechanisms for submission of online/offline students' grievances** 4. **Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: D. 1 of the above Remark : Input has been updated.
5.2.1	**Percentage of placement of outgoing students and students progressing to higher education during the last five years** 5.2.1.1. **Number of outgoing students placed and / or progressed to higher education year**

wise during the last five years

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
5	1	1	3	3

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	1	3	3

5.2.1.2. **Number of outgoing students year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
685	493	526	543	611

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
581	397	486	391	576

5.2.2	*Percentage of students qualifying in state/national/ international level examinations during the last five years*

5.2.2.1. **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
0	4	9	2	2

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

5.3.1	**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

5.3.1.1. *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19

0	1	0	0	0

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

6.2.2	*Institution implements e-governance in its operations*
	1. **Administration**
	2. **Finance and Accounts**
	3. **Student Admission and Support**
	4. **Examination**
	Answer before DVV Verification : C. 2 of the above
	Answer After DVV Verification: E. None of the above
6.3.2	**Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**
	6.3.2.1. **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**
	Answer before DVV Verification:
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>2</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
	Answer After DVV Verification :
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td></tr></table>
6.3.3	*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*
	6.3.3.1. **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**
	Answer before DVV Verification:
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr><tr><td>7</td><td>1</td><td>1</td><td>0</td><td>0</td></tr></table>
	Answer After DVV Verification :
	<table><tr><td>2022-23</td><td>2021-22</td><td>2020-21</td><td>2019-20</td><td>2018-19</td></tr></table>

| 1 | 0 | 0 | 2 | 1 |

6.3.3.2. **Number of non-teaching staff year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
31	31	31	31	31

Answer After DVV Verification :

2022-23	2021-22	2020-21	2019-20	2018-19
29	29	29	29	29

6.5.2	**Quality assurance initiatives of the institution include:**
	1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
	2. **Academic and Administrative Audit (AAA) and follow-up action taken**
	3. **Collaborative quality initiatives with other institution(s)**
	4. **Participation in NIRF and other recognized rankings**
	5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**
	Answer before DVV Verification : B. Any 3 of the above
	Answer After DVV Verification: C. Any 2 of the above
	Remark : Input has been updated as per the provided document.
7.1.2	**The Institution has facilities and initiatives for**
	1. **Alternate sources of energy and energy conservation measures**
	2. **Management of the various types of degradable and nondegradable waste**
	3. **Water conservation**
	4. **Green campus initiatives**
	5. **Disabled-friendly, barrier free environment**
	Answer before DVV Verification : A. 4 or All of the above
	Answer After DVV Verification: D.1 of the above
	Remark : Values have been updated
7.1.3	**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**
	1. **Green audit / Environment audit**
	2. **Energy audit**
	3. **Clean and green campus initiatives**
	4. **Beyond the campus environmental promotion activities**
	Answer before DVV Verification : C. Any 2 of the above

Answer After DVV Verification: E. None of the above
Remark : Input has been updated as per the provided supporting document.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of teaching staff / full time teachers during the last five years (Without repeat count):** Answer before DVV Verification : 34 Answer after DVV Verification : 34
1.2	**Number of teaching staff / full time teachers year wise during the last five years**

1.2 Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
29	31	31	32	34

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
27	31	31	32	34

2.1 **Expenditure excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23.80	14.04	10.66	9.21	8.56

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
37.80	14.04	10.66	9.21	8.56