INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)

Accreditation - (Cycle - 2)

PEER TEAM REPORT ON

INSTITUTIONAL ACCREDITATION OF SURAT PANDEY DEGREE COLLEGE
C-42765

Garhwa
Jharkhand
822114

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	SURAT PANDEY DEGREE COLLEGE Garhwa Jharkhand 822114
2.Year of Establishment	1983
3.Current Academic Activities at the Institution(Numbers):	
Faculties/Schools:	18
Departments/Centres:	18
Programmes/Course offered:	18
Permanent Faculty Members:	34
Permanent Support Staff:	29
Students:	2990
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Located in rural / tribal belt and provide low cost education 2. Adequate spacious class rooms / laboratories 3. Active NCC & NSS
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 28-11-2024 To : 29-11-2024
6.Composition of Peer Team which undertook the on site visit:	

	Name	Designation & Organisation Name
Chairperson	DR. GAJENDER KUMAR ASERI	Pro-Vice Chancellor,Amity University Rajasthan
Member Co-ordinator:	DR. UJJWAL JANA	Professor,University of Delhi
Member:	DR. VINCENT DOMINIC SAVIO	Principal,St Xaviers College Autonomous kolkata
NAAC Co - ordinator:	Dr. Shyam Singh Inda	

Section II:Metric and Criterion Analysis	
Observations (Strengths and/or Weaknesses) on each qualitative metrices of the key Indicator under the respective criterion(This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)	

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrices(QlM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QlM	**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**
1.3	Curriculum Enrichment
1.3.1 QlM	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

Qualitative analysis of Criterion 1

Surat Pandey degree College, Garhwa was established in 1983 to impart quality higher education primarily to the most neglected and underprivileged youth. It is located in a rural area of Chetna village at Garhwa district of Jharkhand state, affiliated with

Nilamber -Pitamber University, Medininagar and holds UGC's 2(f) and 12(B) status.

Its vision

is to create a society free from prejudices, superstitions and discriminations based on sex, religion, caste, creed or economic status leading to concern of the underprivileged section of society.

The college accredited in 2016 by NAAC with grade 'C' has 18 Departments under Science, Arts and Commerce discipline and each department runs Honors level undergraduate programmes in regular day mode.It followsNilamber-Pitamber University NEP curriculum

from 2022 academic session and has included multidisciplinary/interdisciplinary courses. The college has value-added programs, Add-on courses, Certificate Courses, Skill development classes, and Club activities, including extension activities. It focuses on student centric pedagogy with experimental and participative learning and problem solving methodology effective use of Information and communicative technology (ICT) tools with enhanced learning experiences. The courses follow the NEP pattern with elective courses, internships, fieldwork,

and projects with academic flexibility. The College follows an academic calendar, which is uploaded on the College website outlining the academic activities prescribed by the university.

The College library is fully automated with LMS with a repository of 8000 books, 01 reading rooms with and an e-library browsing centre with Wi-Fi for access to e-resources available under digital initiatives of MoE like SWAYAM, MOOCs, ePG Pathshala etc.The institution has subscription for e-journals and provides remote access to e- resources under e-Shodh Sindhu N-LIST. Average per day library usage is 12.79 over the last one year. There is sufficient bandwidth of internet connection for academic and administrative use.

The college has conducted workshops, seminars, and conferences to motivate the teachers to do cutting-edge research. The college conducts constitutional activities like constitution day, youth day, voter's awareness program, legal awareness program and voter's registration drive for adopting the values, rights, duties and responsibilities of citizens and creating civic and awareness and sensitization amongst all the stake holders of the college.

The college maintains an Academic Bank of Credits in concordance with the affiliating

University. Around 25.38% of students have undertaken project work/field work/ internships during their course in the college **during the last five years.** Remedial classes are conducted for slow learners. Teachers take participation in University Examination and Evaluation work. At the institutional level, several skill oriented activities are conducted by clubs and cells. The project works, field trips and Internships are components of various programs.

Women Empowerment Cell, Entrepreneurship Development Cell, NSS, Youth Red Cross, Scouts, etc., has organized various activities on human values, environmental studies, etc.

Feedback is collected from all stakeholders but the mechanism needs to be strengthened. The college celebrates various days to make the students aware of the cultural, environmental surroundings, and its impact on human life.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrices(QlM) in Criterion2)	
2.3	Teaching- Learning Process
2.3.1 QlM	**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled tools including online resources for effective teaching and learning process**
2.5	Evaluation Process and Reforms
2.5.1 QlM	**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**
2.6	Student Performance and Learning Outcomes
2.6.1 QlM	*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*
2.6.2 QlM	*Attainment of POs and COs are evaluated.* Explain with evidence in a maximum of 500 words

Qualitative analysis of Criterion 2
Teaching, learning and evaluation is exclusively student-centric. The admission process is made as per the guidelines of the State Government and the affiliated University and the policies and process is transparently uploaded on the College website.   Advanced learners are identified based on their performance in their internal and University examinations and peer learning is practiced. Additional reading materials are provided for slow learners and there is a system of counselling.   Bridge courses are organised for all the first year students at the beginning of the academic year

The program outcome and the course outcome designed by the University are displayed in the college website and the departments. The attainment of POs, PCOs and COs are evaluated throughout the semester. Capacity building and skills enhancement initiatives like Soft Skills, language and communication skills, life skills, ICT/Computing skills are regularly undertaken by the college to enhance the employable skills and nurture their personalities.

Workshops and Hands-on-training organized by the departments involved in group tasks and discussions to inculcate team spirit and co-operative learning environment. Teachers guide students to conduct and record findings from community surveys and case Studies.

Internal Assessment Process comprises of various mechanisms like Seminars, Assignments, Internal Assessment Tests and Attendance. The internal and external mark ratio is 25:75.

All process related to assessment is transparent which is time bound and efficient.

The various outreach activities in the campus also facilitates the learning process in students. The quality of teaching-learning process is enhanced by the use of ICT tools. Online tools like Google Classroom, Mobile Apps like Kahoot, Edx, Udemy, Coursera, Quizzes, the University board, YouTube etc., are used for conceptual learning. E-content, E-videos, Laboratory Practical Videos and Video lectures are prepared by faculty members.

Student satisfaction survey is carried out by IQAC, presents its analysis to scheduled IQAC meeting and initiate action plan accordingly. Grievance cell is in place for resolving the student grievances. Efforts should be undertaken to increase student enrolment in various courses.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrices(QlM) in Criterion3)	
3.2	Innovation Ecosystem
3.2.1 QlM	**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**
3.4	Extension Activities
3.4.1 QlM	**Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**
3.4.2 QlM	**Awards and recognitions received for extension activities from government / government recognised bodies**

Qualitative analysis of Criterion 3

The institute motivates and supports the faculties pursuing Ph. D.in order to create and transfer knowledge. The college has 34 qualified teachers out of which 4 faculty members have completed Ph.D. work during the last five years and 5 have been pursuing Ph. D programme.

However, there are NO Research projects undertaken by the faculty members.The Faculty members have

NEITHER published ONE SINGLE RESEARCH PAPER in the UGC CARE list journals NOR any book or chapter in edited volumes/books during the last five years.

The IQAC should motivate faculty to publish and conduct research projects from different funding agencies to enhance the research profile of the college.

The students and faculty of the college engage in various extension activities to make aware community on environment protection, literacy, disaster management, plantation, water conservation, woman empowerment and cleanliness through NSS.

No MOU, **faculty exchange and collaborative research**have been signed in the last five years. Meaningful collaborative activities with state/national/regional organizations not visible.

The institute is yet to create an ecosystem for Research and Innovation by taking initiative for creation &dissemination of knowledge and establishing state of the art infrastructure.

The institution has not a single recognized research guide. The college may think of launching a research journal to encourage faculty members. There is little awareness of intellectual property rights.

The college conducts extension activities in the neighbourhood community to sensitize the students towards social issues to inculcate human values and make them responsible citizens. Extension activities of the college include Swachh Bharat, Gender Issue, Health aawareness, Camp on blood donation, Clean India drive etc. The expected outcomes of these activities have had a positive impact on the students' learning experience by way of enrichment of their basic knowledge in the respective subjects, undertaking research studies in selected thrust areas, developing leadership qualities and organizational skills with a holistic development.

NSS Volunteers representing the College had been selected by Jharkhand Government to participate in National Youth parliament held at new Delhi.NSS Volunteers also selected to participate in NIC.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrices(QlM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QlM	**The Institution has adequate infrastructure and other facilities for,** • **teaching – learning, viz., classrooms, laboratories, computing equipment etc** • **ICT – enabled facilities such as smart class, LMS etc.** **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)**
4.2	Library as a Learning Resource
4.2.1 QlM	*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*
4.3	IT Infrastructure
4.3.1 QlM	**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection** *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Qualitative analysis of Criterion 4
The college has well-furnished spacious **18 Wi-Fi enabled classrooms,** which includes **03 classrooms with interactive digital display panel** and **01 classrooms with projector** to facilitate blended mode of teaching-learning.There are **05 Science** and **02 Social Science laboratories**, **01 Computer Science laboratories** with internet connectivity, LCD projectors, desktop PC and printer facilities. All the laboratories have adequate instrumentation and consumables to meet the needs of the existing UG curriculum. The College has *library* with **8000 books, 12journals, 01 reading rooms** with a total seating capacity of 40 and an **e-library browsing center with Wi-Fi** for access to e-resources and promote digitalinitiatives.**04 reprography machines** facilitate copies of documents for academic and administrative use. **Fire extinguishers** are installed at appropriate places in the building to ensure safety in case of fire hazards. Safe and fresh drinking **water purifiers** are installed. The **ramp** and a provision for **wheelchair** ensures convenient access to classrooms, especially for *Divyangjan*. The college also has clean **toilets**. The College has **administrative offices, staff rooms, a waiting lounge** and a **common area facility** for students in its premises. There is a **playground** used to train students**Football, Volley ball and Badminton**. There is no separate hostel for students.The college does not have original licensed software for its computers.The college does not have a health centre.Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The academic building of the college provides access to internet services (Airtel) since 2016 through LAN and Wi-Fi with a bandwidth of 30 MBPS. All classrooms have access to Wi-Fi facility since 2023. The College regularly servicing and updating of IT facilities like licensed OS and Antivirus packages installed in desktop PCs and laptops of various departments. Hardware upgradation and procurement of new computer system with latest configuration, projectors, etc. is done periodically as required under different projects and schemes. The college library was upgraded to fully automated status with ILMS. College website was further upgraded during 2020-22 and is maintained by a team of registered web developers. A LED TV installed in the library

reading room to play online e -pathsala chanels

The maintenance department takes care of regular and timely maintenance of the various facilities in entire campus. Overall, the college has well established systems and procedures seen for maintaining high tech Library and utilizing the physical facilities.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrices(QlM) in Criterion5)	
5.4	Alumni Engagement
5.4.1 QlM	**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

Qualitative analysis of Criterion 5
The performance of the College in providing equitable access to the students and in supporting them for their welfare is disappointing. There are no records to show that the College provides post metric, national and BPL scholarships to SC/ST/OBC students which are provided by the government. There is no active Grievance redressal cell and anti-ragging cell. There is no Provision for providing guidance for competitive examinations and career counselling offered by the institution. An agreement for setting up an Alumni association in the college has been signed with an IT Company named Alma shine to build and develop web portal on the institutional website for alumni of this college. College has well established IGNOU Study centre which is actively supporting students and contributing in their progression.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrices(QlM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QlM	*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*
6.2	Strategy Development and Deployment
6.2.1 QlM	*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*
6.3	Faculty Empowerment Strategies
6.3.1 QlM	**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**
6.4	Financial Management and Resource Mobilization
6.4.1 QlM	**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**
6.5	Internal Quality Assurance System
6.5.1 QlM	**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

Qualitative analysis of Criterion 6
The college's vision is to empower the youth specially those hailing from the marginalized sections of the society. The College promotes a culture of decentralization and ensures participative management through various committees. The College has a participatory approach in matters of regular functioning that are evident through the roles and responsibilities of each committee. The governing body of the college meets on a regular basis to discuss issues related to the overall development of the institution. The IQAC works towards the realization of the goals of quality enhancement and sustenance. Staff Council meetings are held for the effective planning and implementation of programs. Various committees are constituted for the planning, preparation and execution of academic, administrative and extra-curricular activities. The College adheres to the **policies** framed by the Governing body for the smooth functioning of the day- to-day activities. The College is guided by several policies approved by the Governing Body. There are policies related to Alumni, Sports, Grievance Redressal, e-Governance Policy, Free shipand Fee concession, Environmental, Special Prizes and Short Term Interest Free Loans of the teaching and Non -teaching staff.

The **appointment** of staff is done by the governing body in accordance with UGC guidelines and University rules of the Jharkhand State which is further concurred and approved by the JPSC. **Admission process** is executed online through the chancellor portal with payment gateway on the college website at the beginning of the academicyear, An Orientation Program is organized to welcome new students and apprise them of the College rules and regulations. An Academic Calendar, a Master Time table and a monthly Performance Report ensures effective functioning of the institution.

There are some Welfare schemes for the employees, including loans.Other economic welfare measures include coverage by Provident Fund and Employees Provident Fund Scheme. Leaves are sanctioned to the staff as per

UGC rules. Canteen, Parking facilities, Staff room, and departmental staff rooms, Facilities such as Wi-Fi enabled campus, INFLIBNET, wheel chair are provided.

A Performance Appraisal System for tracking the performance of the faculty is done through Self- appraisal forms that are filled every month. Registers and records are maintained by the office, accounts office, library and various departments.

Only one teacher has been provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years.

The performance of the teaching and non-teaching staff participating in FDPs & MDPs /professional development /administrative training programs is very **unsatisfactory** during the last five years.

The college mobilizes funds for its regular activities and development from different agencies and individuals. Major sources of institutional resource and funding are through tution fees from students and State Government Grant in aid.

The IQAC initiates, plans and supervises various activities that are necessary to increase the quality of the education imparted in the college.

Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrices(QlM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.1 QlM	**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.** *Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*
7.1.4 QlM	**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**
7.2	Best Practices
7.2.1 QlM	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**
7.3	Institutional Distinctiveness
7.3.1 QlM	**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

Qualitative analysis of Criterion 7

There is a strong focus on gender sensitivity and women's empowerment. Various programmes have been organized on this aspect and a special focus has been the empowering of rural girls in various opportunities of employment. They are also given training in sports and self-defence, legal awareness. There are adequate common rooms and restrooms for girls.

College infrastructure supports barrier free environment for Divyangjan. All festivals are celebrated withequal gaiety and enthusiasm which reflects cultural harmony. Christmas gathering, Holi Milan, Pre Puja celebrations

are the examples of cultural harmony and tolerance.

The two best practices of the college are Computer teaching for all and established laboratories accordingly, and making everybody self-independent.

The college aims at providing higher education and learning to underprivileged youth of the society in a spirit and create an atmosphere of simplicity, sincerity, concern and faith.The college emphasis social upliftment by community services like Empowerment of rural girls through extension activities,Youth empowerment programmes and training workshops. The institutional distinctness is to attend social upliftment by empowering women through value based education.

Section III:**Overall Analysis**based on Institutional strengths.Weaknesses,Opportunities & Challenges(**SWOC**)

Overall Analysis

Strength:	- Faculty members are well experienced and provide good mentoring. - College infrastructure is ICT enabled - Location of college is connecting society and alumni nicely, contribution to adopted village is clearly visible. - NCC & NSS are contributing significantly. - College is environment conscious.
Weaknesses:	- Inadequate teaching / support staff against sanctioned posts. - Lack of research activates and there are no PG programs. - High Dropouts after admissions. - Lack of adequate transport facility which connects college with nearby populations. - Inadequate washrooms and common rooms for girls.
Opportunities:	- Introduction of skill based programs which are in need in this rural belt. - PG programs to ensure student progression. - Establish R & D to support faculty and students. - Industry – Academia connect. - As located in rural belt, CSR fund can be attracted.
Challenges:	- Poor socio-economic background of students - Availability of guest / contract faculty for supplementing classes. - Involving faculty members in R & D. - Sustaining students till the end of programs. - Declaring final semester results in time.

Section IV: Recommendations for Quality Enhancement of the Institution
(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- Need to initiate R & D which will enhance visibility of college and attract good teachers – students.

- Implementation of NEP with AEC & SEC to support new generation as per expectation of industry

- College needs to induct Language Lab & Communication skill Courses to prepare its students at par to global needs.

- Need to strengthen Sports infrastructure

- College needs to open PG & B.Ed. programs.

- On campus Hostel will establish vibrant culture in HEI.

- Urgent need to ensure good Transport which is main cause of dropout.

- Strong Alumni connect need to be placed

- Strong Industry – Academia connect will enhance Internship – placements in respective domains

- College needs to Strengthen academic and general Infrastructure to prepare professions.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. GAJENDER KUMAR ASERI	Chairperson	
2	DR. UJJWAL JANA	Member Co-ordinator	
3	DR. VINCENT DOMINIC SAVIO	Member	
4	Dr. Shyam Singh Inda	NAAC Co - ordinator	

Place

Date

Sl.No	Name		Signature with date